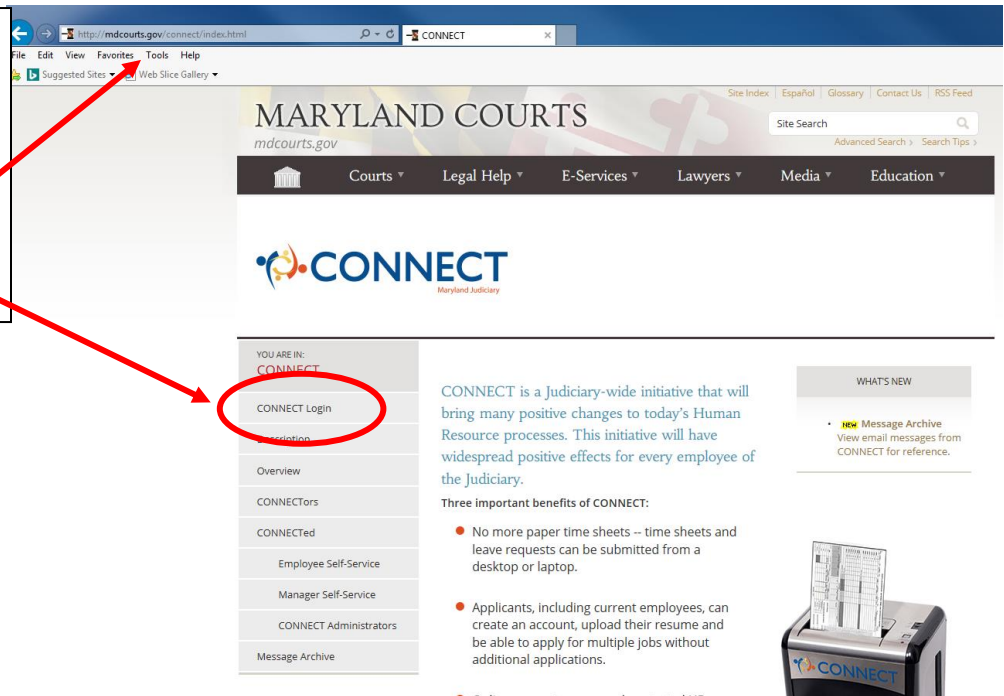


14. Go to the internet and type in <http://www.mdcourts.gov/connect> in the address box OR click the following hyperlink:  
<http://www.mdcourts.gov/connect>

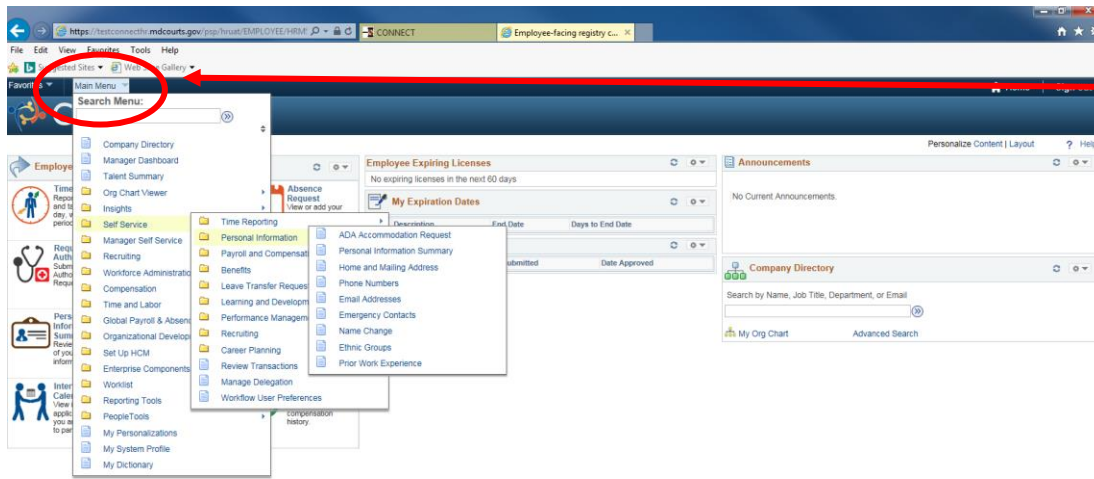
15. Click “CONNECT Login”



16. You've reached the Connect log in page. Here you are prompted to enter in your user ID (e.g. John.Smith) and system password (password used to access your computer).

17. Click “Sign In”.

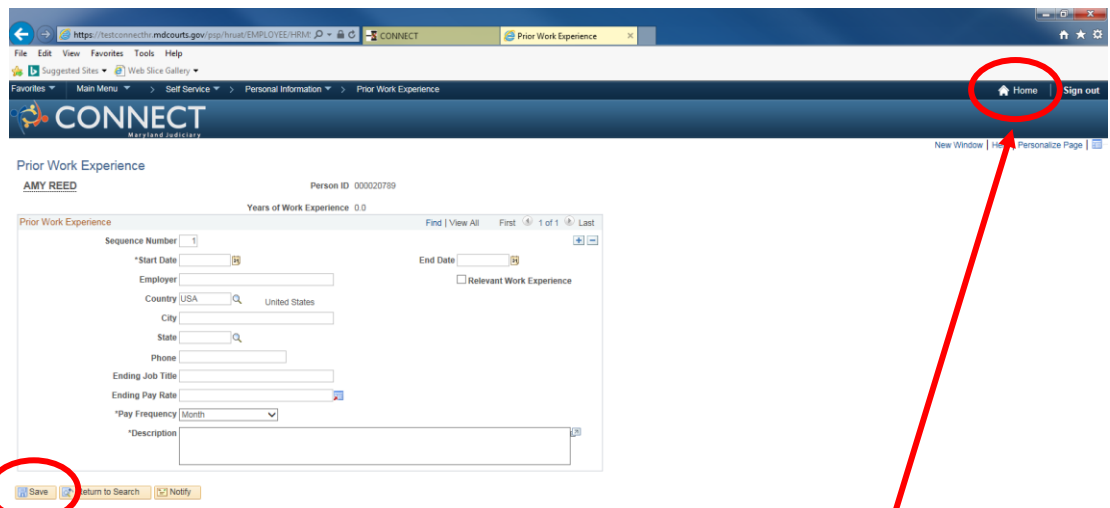
*If this IS your first time, it is recommended that you complete steps 5 through 11 to pre-load your most recent work experience. If this is NOT your first time or prefer to manual enter it in during your application, skip to step 12.*



18. Click “Main Menu”.
19. Click “HCM Systems”.
20. Click “Self-Service”.
21. Click “Personal Information”.
22. Click “Prior Work Experience”.

23. Here are you prompted to enter in your most recent work experience information. (Note: The “Start Date”, “Pay Frequency” and “Description” fields are required.)

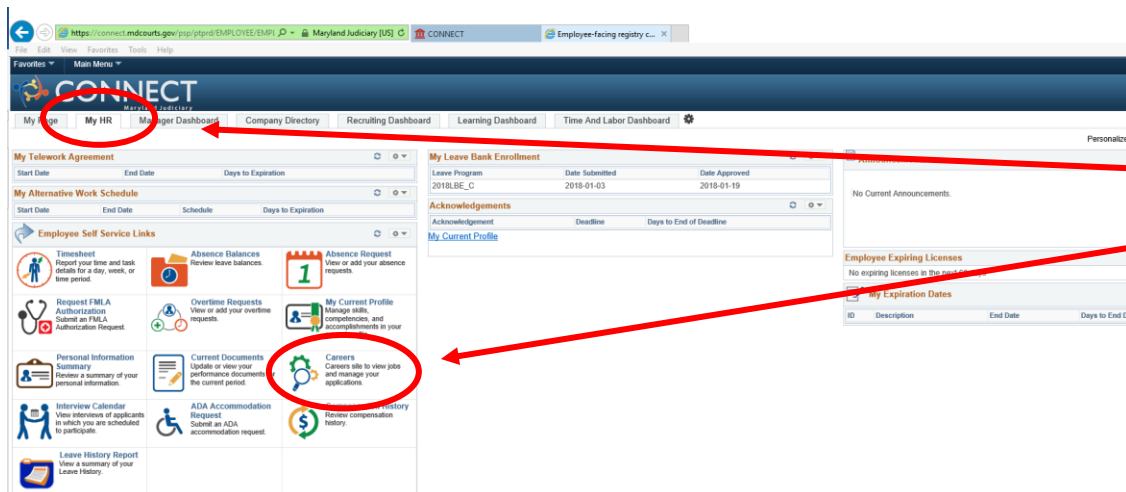
24. Click “Save”.



12. Click “Home”.

13. Click “My HR”.

14. To view available openings, click “Careers”.



15. On the job search page you can:

(a) Click on a position title, to review a particular positions “Job Description” before applying

(b) Apply to one or more positions by clicking in the white box to the left of the each position and selecting “Apply for Selected Jobs”.

The screenshot shows the Maryland Judiciary CONNECT Job Search page. The page has a header with the CONNECT logo and navigation links. Below the header, there is a search bar and a filter section. The filter section includes categories like Location, Job Function, and Job Posted In. The main content area displays a list of job positions. Red circles and arrows highlight specific elements: one circle highlights the 'Commissioner - 2243' position title, another circle highlights the checkbox to the left of the 'Regional Programs Director - ADR - 1899' position, and a third circle highlights the 'Apply for Selected Jobs' button at the bottom of the list.

Job Search

You can search and review jobs from this page without creating an account with us. When you are ready to apply, registering only takes a minute. Your online account allows you to upload your resume, apply for jobs and access our online career tools.

NOTE: Due to the high volume of applications received by the Maryland Judiciary, you will only be contacted if you are selected for an interview.

Keywords [ ] Search Tips

Search [ ] Reset Search [ ] Save Search [ ] More Options [ ]

Filter by

Location

- Annapolis Area (22)
- Baltimore City (5)
- Baltimore County (3)
- Wicomico County (3)
- Carroll County (2)
- More...

Job Function

- Information Technology (10)
- Security (9)
- Training & Education (7)
- Court Operations-All Cour. (5)
- Legal (2)
- More...

Job Posted In

- 2017 (16)
- 2016 (24)

40 matches found

Sort By [ ] Posted Date [ ]

First 1-25 of 40 Last

<input type="checkbox"/>	Commissioner - 2243	Department: DC 53 - Commissioner   Location: Baltimore County   Posted Date: 02/01/2017	[ ]
<input type="checkbox"/>	Commissioner - 2234	Department: DC 74 - Criminal/Traffic   Location: Baltimore City   Posted Date: 02/01/2017	[ ]
<input type="checkbox"/>	Temporary Records Assistant (6 months) - 2216	Department: CC 15 - Civil   Location: Montgomery County   Posted Date: 02/01/2017	[ ]
<input type="checkbox"/>	Judiciary Clerk - 2185	Department: CC 06 - Juvenile   Location: Carroll County   Posted Date: 01/31/2017	[ ]
<input type="checkbox"/>	Lead Storage Clerk - 2058	Department: DC Engineering & Central   Location: Annapolis Area   Posted Date: 01/31/2017	[ ]
<input type="checkbox"/>	Aide to Clerk, Court of Special Appeals - 2215	Department: CSA Appellate Clerk's Office   Location: Annapolis Area   Posted Date: 01/27/2017	[ ]
<input type="checkbox"/>	Judiciary Clerk - MULTIPLE POSITIONS AVAILABLE - 2213	Department: CC 24 - Family   Location: Baltimore City   Posted Date: 01/27/2017	[ ]
<input type="checkbox"/>	Bailiff - REVISED - 1412	Department: DC 53 - Security   Location: Baltimore County   Posted Date: 01/24/2017	[ ]
<input type="checkbox"/>	Bailiff - REVISED - 1889	Department: DC 72 - Security   Location: Wicomico County   Posted Date: 01/24/2017	[ ]
<input type="checkbox"/>	Bailiff - REVISED - 1964		[ ]
<input type="checkbox"/>	Bailiff - REVISED - 2032	Department: CC 62 - Security   Location: Harford County   Posted Date: 01/18/2017	[ ]
<input type="checkbox"/>	Bailiff - REVISED - 2173	Department: DC 71 - Security   Location: Washington County   Posted Date: 01/18/2017	[ ]
<input type="checkbox"/>	Bailiff - REVISED - 2171	Department: CC 56 - Security   Location: Carroll County   Posted Date: 01/17/2017	[ ]
<input type="checkbox"/>	Magistrate, Asbestos - 2159	Department: CC 24 - Eighth Judicial Circuit   Location: Baltimore City   Posted Date: 01/10/2017	[ ]
<input type="checkbox"/>	IT Security/Compliance Analyst I - 2081	Department: JS Administration   Location: Anne Arundel County   Posted Date: 12/27/2016	[ ]
<input type="checkbox"/>	Manager of Classification and Salary Administration - 2109	Department: Human Resources   Location: Annapolis Area   Posted Date: 12/20/2016	[ ]
<input type="checkbox"/>	Staff Attorney (RE-POST) - 1983	Department: CSA ADR Programs   Location: Annapolis Area   Posted Date: 12/13/2016	[ ]
<input type="checkbox"/>	Sr Technical Trainer Analyst - 2051	Department: Technical Training   Location: Annapolis Area   Posted Date: 11/30/2016	[ ]
<input type="checkbox"/>	Regional Programs Director - ADR - 1898	Department: DC ADR Office   Location: Baltimore City   Posted Date: 11/29/2016	[ ]
<input checked="" type="checkbox"/>	Regional Programs Director - ADR - 1899	Department: DC ADR Office   Location: Calvert County   Posted Date: 11/29/2016	[ ]
<input checked="" type="checkbox"/>	Bailiff - 1968	Department: DC 72 - Security   Location: Wicomico County   Posted Date: 11/18/2016	[ ]
<input checked="" type="checkbox"/>	Project Manager II - 1920	Department: JS Enterprise Project   Location: Annapolis Area   Posted Date: 11/13/2016	[ ]
<input checked="" type="checkbox"/>	Supervisor, Information Systems - IT Court Systems Analyst - 1967	Department: JS Administration   Location: Annapolis Area   Posted Date: 10/01/2016	[ ]

Apply for Selected Jobs

**Job Description**

Job ID: 2243

Job Title: Commissioner

Location: Baltimore County

Full/Part Time: Full-Time

Regular/Temporary: Regular

Favorite Job:

Closing Date	February 16, 2017
Office	Baltimore County District Court Towson, Maryland
Salary	\$51,027
FLSA Status	Exempt
Financial Disclosure	Yes

**Essential Functions:**

District Court Commissioners are judicial officers involved in conducting initial appearances, issuing charging documents, summonses and warrants, setting and accepting bonds or determining conditions of pre-trial release for arrested persons. District Court Commissioners receive general supervision from a District Court Managing Commissioner or Administrative Commissioner and perform the full range of duties with complete independence after an initial period of training and orientation. District Court Commissioners are assigned to day, evening or night shifts, or serve in an "on-call" capacity, and are subject to call-in during emergencies and staffing shortages. Work is performed in a District Court building, police station or Central Booking facility. Employees may be exposed to individuals who are hostile, emotionally charged and/or unhealthy or wounded.

District Court Commissioners are appointed by the Administrative Judge of the assigned District with the approval of the Chief Judge. District Court Commissioners serve at the pleasure of the Chief Judge.

**Education:**

B.S. or B.A. degree from an accredited college or university.

**Knowledge, Skills & Abilities:**

Demonstrated experience using a personal computer and the ability to type efficiently. Excellent interpersonal skills as well as a professional demeanor. Candidate must have the ability to make decisions based on criteria set forth in the Law and Administrative regulations. In addition, candidate must have the ability to work day, evening, or night shifts including weekends. Must be able to travel to various court locations in District 8. Ability to perform all essential functions of the position.

**NOTE: EMPLOYEE MUST RESIDE IN BALTIMORE COUNTY UPON EMPLOYMENT.**

The Maryland Judiciary is a drug-free workplace and an equal opportunity employer, committed to diversity in the workplace. We do not discriminate on the basis of race, color, religion, age, sex, marital status, national origin, physical or mental disability, ~~sexual orientation~~, gender identity or expression, sexual orientation, or any other characteristic protected by federal, state or local law. Applicants who need an ADA Accommodation for an interview should request the accommodation at least 10 business days prior to the interview. Applicants must be United States citizens or eligible to work in the United States.

**Buttons:**

- Previous Job
- Next Job
- Return to Previous Page
- Apply
- Email to Friend

Return to Previous Page

16. If you chose to review a "Job Description", from this page you can:

(a) "Return to the "Job Search" page.

(b) Review more job descriptions by clicking "Previous Job" or "Next Job".

(c) Click Apply.

Once you've selected position(s) to apply to, you'll be prompted to start the application process.

17. After reviewing the terms and agreements, click the white box next to the "I have read and agree to the above terms and agreements" statement.

18. Click "Next".

CONNECT Maryland Judiciary

Start Prequalify Resume Education Work Experience Questionnaire Referrals Preferences

Exit Previous Next

Start - Step 1 of 9

Applying for: Manager of Classification and Salary Administration, Staff Attorney (RE-POST)

This job application has a number of sections, ranging from job preferences to work experience. The step-by-step process will guide you through the application. Please fill in all information carefully and completely before submitting. If you are having trouble with your application, please clear your cache and continue with the application process.

**IMPORTANT INFORMATION REGARDING RESUMES**

The information contained on the application form is the only information that will be used to determine whether you meet the qualifications for the position for which you are applying. Therefore, it is vitally important you complete every field of the application form. A resume may be attached, however, the information will not be used to determine if you meet the qualifications for the position.

Before you begin the application process, please read the agreements on this page carefully. By selecting the agreements checkbox below, you acknowledge that you accept the terms of these agreements. If you do not agree to these terms, select the Exit button.

**Prequalification Notices**

Job Title: Manager of Classification and Salary Administration Job ID: 2106  
Job Title: Staff Attorney (RE-POST) Job ID: 1863

To be eligible to apply for this position, you will need to answer some prequalifying questions on the next step of this application process. Please read all the questions carefully as in some cases more than a single answer may be required. An evaluation will be provided to you immediately after you submit your answers.

Please note that your answers to these prequalifying questions establish your basic eligibility to apply for this position and any false information or misstatement will render your application ineligible.

**Agreements**

**Prequalification Terms & Agreements**

After you submit your answers to the following questionnaire, you will be immediately informed if you are eligible to continue with the application.

**Application Terms & Agreements**

**NOTICE TO APPLICANTS**

UNDER MARYLAND LAW, AN EMPLOYER MAY NOT REQUIRE OR DEMAND ANY APPLICANT FOR EMPLOYMENT OR PROSPECTIVE EMPLOYMENT OR ANY EMPLOYEES TO SUBMIT TO OR TAKE A POLYGRAPH, LIE DETECTOR, OR SIMILAR TEST OR EXAMINATION AS A CONDITION OF EMPLOYMENT OR CONTINUED EMPLOYMENT. ANY EMPLOYER WHO VIOLATES THIS PROVISION IS GUILTY OF A MISDEMEANOR AND IS SUBJECT TO A FINE NOT TO EXCEED \$100.

**PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY**

I hereby certify that all information provided by me on this application is ACCURATE AND COMPLETE to the best of my knowledge. I understand that any false or incomplete information furnished by me, or failure to disclose requested information, may result in the rejection of this application, may make me no longer eligible for consideration for employment with the Maryland Judiciary, or may result in my dismissal after my employment. I authorize the Maryland Judiciary to investigate any statement contained in this employment application and release former employers and reference contacts from any and all liability on account of furnishing such information to the Maryland Judiciary. I further understand that, if considered for this position, the Maryland Judiciary will conduct criminal and/or driving record checks. I understand that nothing contained in this employment application or in the granting of an interview is intended to create an employment contract between the Maryland Judiciary and myself.

I affirm that if my current employer has any contractual agreements with the Maryland Judiciary that prohibit direct recruitment or employment of contractor personnel, that it is my obligation to obtain a written release from my employer authorizing my recruitment for this position.

☐ I have read and agree to the above terms and agreements

Exit Previous Next

CONNECT Maryland Judiciary

Start Prequalify Resume Education Work Experience Questionnaire Referrals Preferences

Exit Save for Later Previous Next

Prequalify - Step 2 of 9

Applying for: Manager of Classification and Salary Administration, Staff Attorney (RE-POST)

To be eligible to submit an application you will need to answer the following questions.

**Prequalification Questions (Required)**

1. Are you authorized to work in the United States? (Note: The Judiciary is not able to offer sponsorship for employment visas.)

☐ Yes  
☐ No

Exit Save for Later Previous Next

19. Answer the required prequalification question(s) by clicking next to "Yes" or "No".

20. Click "Next".

Based on how you answer the prequalification question(s) you may or may not be eligible to apply.

21. If you are deemed eligible you'll click "Continue" on the "Prequalify Results" page.

**Prequalify Results**

You are eligible to apply for 1 job(s).

**You are eligible to apply for this job.**

**Job Title** Manager of Classification and Salary Administration **Job ID** 2109

Your submitted questionnaire has been evaluated. Your answers to the questionnaire indicate that you are eligible to apply for this Job Opening. Please continue to complete your application by entering your information on the following steps.

**Continue**

**Prequalify Results**

You are not eligible to apply for 1 job(s).

**You are not eligible to apply for this job.**

**Job Title** Aide to Clerk, Court of Special Appeals **Job ID** 2215

The questionnaire submitted by you has been evaluated. Your answers to the questions indicate that you do not meet the eligibility requirements to apply for this position. You will not be able to continue with this application.

**Close**

22. If you are deemed not eligible, you'll click "Close" on the "Prequalify Results" page, which will return you to the main "Job Search" page (step 14).

23. You are now on the "Resume Options" page where you can

(a) Upload your resume from your computer by clicking "Attach Resume" to locate your document on your computer.

(b) Click "Copy and Paste your Resume".

(c) Click the white box to the left of "Apply without a resume".

(d) Click "Next".

**CONNECT** Maryland Judiciary

Start Prequalify **Resume** Education Work Experience Questionnaire Referrals Preferences

Exit Save for Later Previous Next

**Resume - Step 3 of 9**

Applying for: Manager of Classification and Salary Administration, Staff Attorney (RE-POST)

Please provide us with your resume using one of the option buttons below:

**Resume Options**

**Attach Resume** Provide us with your resume

**Copy & Paste Resume** Copy and paste your resume

☐ Apply without a resume

Exit Save for Later Previous **Next**

24. On the “Education” page you’ll need to:

- (a) Select your “Highest Education Level” from the dropdown. *Note: This is a required field.*
- (b) Add any relevant job training (if applicable) by clicking “Add Job Training”.
- (c) Add your specific degree information by clicking “Add Degrees”.
- (d) Add any license and certification information (if applicable) by clicking “Add Licenses and Certifications”.
- (e) Add any membership information (if applicable) by clicking “Add Memberships”.
- (f) Click Next.

Education - Step 4 of 9  
Applying for: Manager of Classification and Salary Administration

**Education History**  
Highest Education Level: [Dropdown]

**Job Training**  
You have not added any training information to your application.  
Add Job Training

**Degrees**  
You have not added any degrees to your application.  
Add Degrees

**Licenses and Certifications**  
You have not added any licenses and certifications to your application.  
Add Licenses and Certifications

**Memberships**  
You have not added any memberships to your application.  
Add Memberships

Exit Save for Later Previous **Next**

### TIPS:

Be sure to choose the highest level of **COMPLETED** education from the dropdown

Education - Step 4 of 9  
Applying for: Lead Judiciary Clerk

**Education History**  
Highest Education Level: [Dropdown Menu]

**Job Training**  
You have not added any training information to your application.  
Add Job Training

**Degrees**  
You have not added any degrees to your application.  
Add Degrees

**Licenses and Certifications**  
Licenses and Certifications: [Table with columns: License, Issue Date, Edit, Delete]  
Financial Disclosure: [Table with columns: Issue Date, Edit, Delete]

**Memberships**  
Memberships: [Table with columns: Membership, Edit, Delete]  
Judiciary CONNECTor: [Table with columns: Edit, Delete]

Exit Save for Later Previous **Next**

Education - Step 4 of 9

Applying for: Manager of Classification and Salary Administration

Education History

Highest Education Level

Job Training

You have not added any training information to your application.

Add Job Training

Degrees

You have not added any degrees to your application.

Add Degrees

Licenses and Certifications

You have not added any licenses and certifications to your application.

Add Licenses and Certifications

Memberships

You have not added any memberships to your application.

Add Memberships

Exit Save for Later Previous Next

Add Job Training

\*Course Title

School Name

\*Course Start Date

\* Required Information

Save Save and Add Another Cancel

To add more than one job training, click “Save and Add Another”.

Note: “Course Title” and “Start Date” are required fields.

Education - Step 4 of 9

Applying for: Manager of Classification and Salary Administration

Education History

Highest Education Level

Job Training

You have not added any training information to your application.

Add Job Training

Degrees

You have not added any degrees to your application.

Add Degrees

Licenses and Certifications

You have not added any licenses and certifications to your application.

Add Licenses and Certifications

Memberships

You have not added any memberships to your application.

Add Memberships

Exit Save for Later Previous Next

Add Degrees

\*Date Last Attended 1/13/2017

\*Degree

Major Code

Country

State

School Code

School Description

Major Description

GPA

Graduated

\* Required Information

Save Save and Add Another Cancel

To add more than one degree, click “Save and Add Another”.

Note: “Date Last Attended” and “Degree” are required fields.

Education - Step 4 of 9

Applying for: Manager of Classification and Salary Administration

Education History

Highest Education Level

Job Training

You have not added any training information to your application.

Add Job Training

Degrees

You have not added any degrees to your application.

Add Degrees

Licenses and Certifications

You have not added any licenses and certifications to your application.

Add Licenses and Certifications

Memberships

You have not added any memberships to your application.

Add Memberships

Exit Save for Later Previous Next

Add Licenses and Certifications

\*Issue Date 1/13/2017

\*License

Country USA United States

State MD Maryland

Expiration Date

License/Certification Number

Issued By

\* Required Information

Save Save and Add Another Cancel

To add more than one license and/or certification, click “Save and Add Another”.

Note: “Start Date” and “License” are required fields.

To add more than one membership, click “Save and Add Another”.

Note: “Membership Date” and “Membership” are required fields.

The screenshot shows the 'Add Memberships' dialog box in the CONNECT application. The dialog box contains the following fields: 'Membership Date' (with a calendar icon), 'Membership' (with a search icon), 'Mandate Begin Date' (with a calendar icon), 'Mandate End Date' (with a calendar icon), 'Mandate', and 'Mandate Position'. Below these fields are three buttons: 'Save', 'Save and Add Another' (circled in red), and 'Cancel'. The background shows the 'Education - Step 4 of 9' section of the application form.

The screenshot shows the 'Work Experience - Step 5 of 9' section of the application form. It includes a 'Work Experience (Required)' section with a message 'You must enter information in this section.' and an 'Add Work Experience' button (circled in red). Below this section are navigation buttons: 'Exit', 'Save for Later', 'Previous', and 'Next' (circled in red). A red arrow points from the 'Add Work Experience' button to the 'Next' button.

25. To add work experience, which is required, click “Add Work Experience”.

26. Once work experience is added, click “Next”.

**The information contained on the application form (not your resume) is the only information that will be used to determine whether you meet the minimum job qualifications for the position for which you are applying AND in determining your salary should you be selected for hire.**

To add more than one work experience, click “Save and Add Another”.

Note: “Start Date”, “End Date” or “Current Job box”, “Employer”, “Ending Job Title”, “Description”, and “Ending Pay Rate” are required fields.

The screenshot shows the 'Add Work Experience' dialog box in the CONNECT application. The dialog box contains the following fields: 'Start Date' (with a calendar icon), 'End Date' (with a calendar icon), 'Employer', 'Ending Job Title', 'Supervisor', 'Supervisor Email', 'Supervisor Phone', 'Description' (with a text area), 'Country' (dropdown menu), 'Address 1', 'Address 2', 'Address 3', 'City', 'State' (dropdown menu), 'Postal', and 'County'. Below these fields are three buttons: 'Save', 'Save and Add Another' (circled in red), and 'Cancel'. The background shows the 'Work Experience - Step 5 of 9' section of the application form.

Questionnaire - Step 6 of 9  
Applying for: Manager of Classification and Salary Administration

**Application Questionnaire (Required)**

1. Can you perform the essential duties of the job for which you applied, with or without a reasonable accommodation as defined by the Americans with Disabilities Act?  
☐ Yes  
☐ No

2. Have you ever worked for an agency of the State of Maryland? If yes, please provide the agency name(s) and dates below.  
☐ Yes  
☐ No

3. Do you have relatives who are currently employed by the Maryland State Judiciary? If yes, please provide their name(s), relationship to you, and the court or office in which they work.  
☐ Yes  
☐ No

4. Are you a Veteran?  
☐ Yes  
☐ No

**Open Ended Questions**

5. This space is provided if you answered "Yes" to "ever work for an agency of the State of Maryland" and/or you have "relatives currently employed by Maryland State Judiciary", if not type in No.

Word Count: Total Words 0

Exit Save for Later Previous **Next**

27. You've reached the "Questionnaire" page. Please answer all questions.

28. After answering all of the questions, click "Next".

29. You've reached the "Referrals" page. Please answer how you heard about the job you are applying to by clicking the dropdown.

30. Click "Next".

Start Prequalify Resume Education Work Experience Questionnaire **Referrals** Preferences

Referrals - Step 7 of 9  
Applying for: Manager of Classification and Salary Administration

**Referrals**

How did you learn of the job?

Specific Referral Source

Exit Save for Later Previous **Next**

https://testconnect.mdcourts.gov:8080/hruat/EMPLOYEE/HRM/ CONNECT Employee Experience - Home

File Edit View Favorites Tools Help

Suggested Sites Web Slice Gallery

Favorites Main Menu Self Service Recruiting Careers Home Sign out

**CONNECT**  
Maryland Judiciary

Prequalify Resume Education Work Experience Questionnaire Referrals **Preferences** Review/Submit

Exit Save for Later Previous Next

**Preferences - Step 8 of 9**  
Applying for: Manager of Classification and Salary Administration

**Employment Preferences**

1. I can start my new job on or after  
[Date Picker]

2. I am looking for the following kind of work  
☐ Regular  
☐ Temporary  
☒ Either

3. I want to work  
☐ Full-Time  
☐ Part-Time  
☒ Either

4. I am willing to travel  
☒ Never or rarely  
☐ Up to 25% of the time  
☐ Up to 50% of the time  
☐ Up to 75% of the time  
☐ Up to 100% of the time

5. I am willing to relocate  
☒ No  
☐ Yes

6. I am available to work the following days of the week  
☒ Monday ☒ Tuesday ☒ Wednesday ☒ Thursday ☒ Friday ☐ Saturday ☐ Sunday

7. I want to work the following shift(s)  
☒ Not Applicable  
☐ Day  
☐ Evening  
☐ Night  
☐ Compressed  
☐ Rotating  
☐ Any

8. I want to work  
[40] hours per week

9. I require a minimum pay of  
Amount: [Text] Currency: [USD - US Dollar] Frequency: [Text]

10. I would prefer a work location in or around  
[Text] my first choice  
[Text] my second choice  
Comments about where I prefer to work:  
[Text Area]

Exit Save for Later Previous **Next**

31. You've reached the "Preferences" page. Please answer all questions.

32. After answering all of the questions, click "Next".

CONNECT  
Maryland Judiciary

Prequalify Resume Education Work Experience Questionnaire Referrals Preferences Review/Submit

Review/Submit - Step 9 of 9

Applying for: Manager of Classification and Salary Administration

Review your application and make any changes before submitting.

**My Contact Information**

Email: noreply@mdcourts.gov  
Business Phone: 410/260-1420  
Address: 117 HATCHETT ROAD, CENTREVILLE, MD 21617  
Preferred Contact Method

**Prequalify**

You are eligible to apply for this job. Job Title: Manager of Classification and Salary Administration Job ID: 2109

**Resume**

You have not supplied a resume.

**Preferences**

I can start my new job on or after  
I am looking for the following kind of work: Either  
I want to work: Either  
I am willing to travel: Never or rarely  
I am willing to relocate: No  
I am available to work the following days of the week: Mon, Tue, Wed, Thu, Fri  
I want to work the following shift(s): Not Applicable  
I want to work: 40 hours per week  
I require a minimum pay of  
I would prefer a work location in or around  
Comments about where I prefer to work:

**Education History**

Highest Education Level: 01 Less Than HS Graduate

**Work Experience**

Employer	Job Title	Start Date	End Date	Edit
test	test	01/31/2017		

**Job Training**

You have not added any training information to your application.

**Degrees**

You have not added any degrees to your application.

**Licenses and Certifications**

You have not added any licenses and certifications to your application.

**Memberships**

You have not added any memberships to your application.

**Referrals**

How did you learn of the job? Job Fair  
Specific Referral Source

Exit Save for Later Previous **Submit Application**

33. You've reached the "Review/Submit" page. Please review ALL of your information provided and verify accuracy.

34. After reviewing, click "Submit Application".

Message

Please wait for confirmation page. Closing browser or changing page prior to this may cause application to not go thru correctly (0,0)

**OK** Cancel

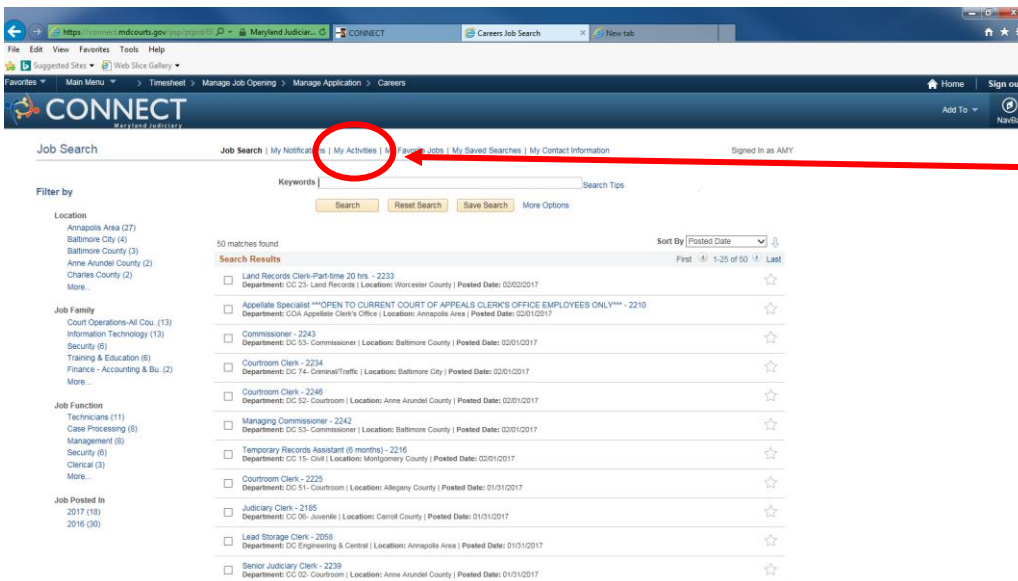
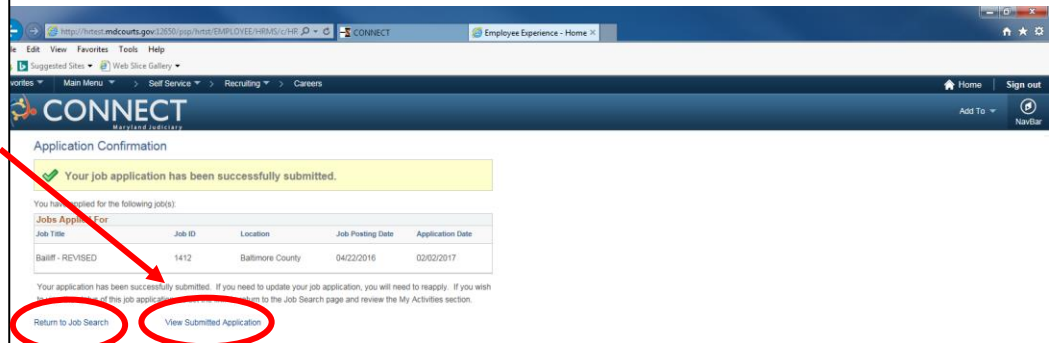
You may get the following message.

34. After reviewing, click "OK".

35. Once you've received your "Application Confirmation", you can:

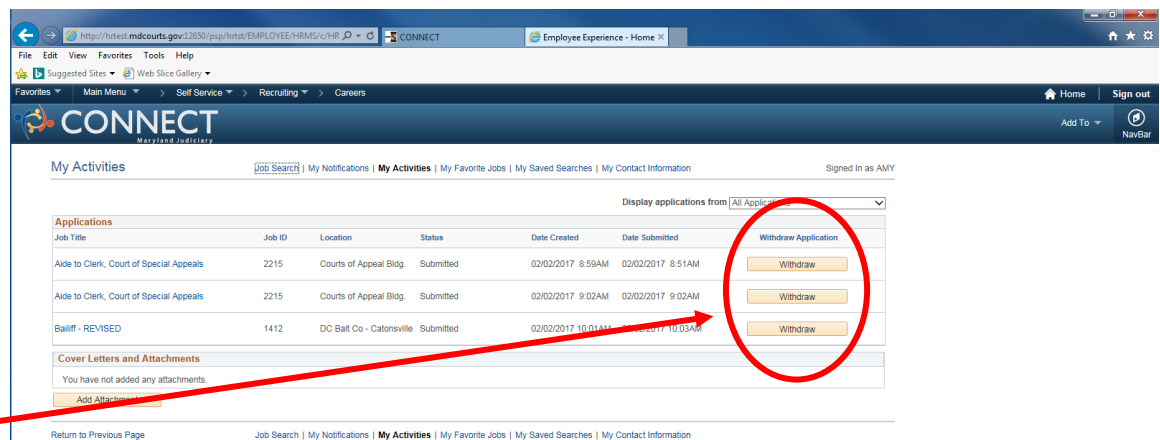
(a) Click "View Submitted Application" to review the application just submitted

(b) "Return to Job Search" where you can review your job application history and/or review the status of your application(s).



36. Upon return to the "Job Search" page, click "My Activities" to review your job application history and/or review the status of your application(s).

37. From the "My Activities" page, you can review the date of application submission, the status, and/or you could withdraw your application by clicking "Withdraw".



***For assistance with applying, please contact Recruitment at (410) 260-6551.***

***For assistance with logging into Connect, please contact the Help Desk at (410) 260-1114.***